

Kiwanis International Board Policies and Procedures on K-Kids

Kiwanis International board Policies and Procedures concerning the functioning of the K-Kids

Kiwanis International Policies

DEFINITIONS

Policy - A policy is a basic principle by which the International Board guides the affairs and organization of Kiwanis International. (5/83)

Procedure- A procedure is an established method or manner by which the Constitution, Bylaws, and Policies of Kiwanis International are implemented. (5/83)

Authorized Sponsorship: Without the consent of the Kiwanis International Board, no district, club, or group of clubs may sponsor beyond the club level, any organization except Circle K, Key Club, or in Europe, Kiwanis junior clubs. (5/83) (6/91)

Kiwanis Marks: No Kiwanis club may sponsor any organization using a copyrighted name owned by Kiwanis International unless such organization is formed under and in accordance with the programs, Policies, and Procedures of Kiwanis International. (6/84)

441.1 – Chartering (In 2005 this changed – K-Kids program kits are provided for US \$150)

Upon acceptance of a Petition for Charter and US \$1.00 membership fee per charter K-Kids member, the sponsoring Kiwanis club shall receive the charter certificate, a sponsoring insignia, and membership cards and pins for the number of members listed on the Petition for Charter. (10/98) (9/99)

441.2 - Dates of Charter

A K-Kids club is to be considered chartered during the administrative year if the Petition for Charter and charter fee are mailed to the International Office and postmarked no later than midnight, September 30, of that year. (10/98)

441.3 - Number of Kiwanis Clubs Sponsoring a K-Kids Club

A K-Kids club may be officially sponsored by no more than two (2) Kiwanis clubs. A K-Kids club may be cosponsored with a Kiwanis club by either a Circle K or Key Club. (10/98)

441.4 - K-Kids Club Structure

There shall be no structure beyond the club level (division, zone, region, or district) for K-Kids club members or clubs. Participation of K-Kids club members in overnight functions beyond the club level is highly discouraged, as is overnight attendance of K-Kids club members at Kiwanis family district and multi-district events. (1/99)

441.5 - Club Administrative Expenses

Costs of K-Kids club administrative expenses shall be paid only from club membership dues collected from members, specific administrative fund-raising activities, and support from the sponsoring Kiwanis club. Funds raised for community service projects shall not be used to pay for club administrative expenses. (1/99)

441.6 - Club Fundraising Activities

Although a K-Kids club often receives financial support from its sponsoring Kiwanis club, the K-Kids club has the responsibility to raise the funds necessary to implement its service activities. The following guidelines apply to fund-raising activities: (1/99)

- A. Value:** K-Kids clubs may not solicit financial assistance from individuals, businesses, or organizations by the sale of products, goods or services without giving something of real economic value in return. (1/99)
- B. Involvement:** The activity should normally involve personal K-Kids club member participation. (1/99)
- C. Practices:** Fund-raising practices require a public announcement of the purpose of the fund-raising activity to enhance support and assure good public relations. (1/99)
- D. Cooperation:** Normal cooperative Kiwanis sponsorship relationships should be maintained, avoiding any possible indication which might be construed as Kiwanians contributing under undue pressure. (1/99)
- E. Lotteries, Raffles, Drawings, or Other Games of Chance:** No funds may be raised by a K-Kids club by a lottery, raffle, drawing, or other games of chance. (1/99)

441.7 - Membership Fee (In 2005 this changed – K-Kids program kits provided for US \$150.)

An annual membership fee of US \$1.00 shall be paid by each member of K-Kids. The fee shall be payable October 1 and considered past due December 1. In return, the members shall receive a membership card and pin. (1/99)

441.8 - Membership Records (K-Kids) (In 2005 this changed – Kiwanis International only collects club advisor information.)

Each K-Kids club shall annually report the name, address, and other pertinent membership information for each member of the club, unless otherwise prohibited by law or school regulations. The list of members, in whole or in part, may not be released, transferred, sold, rented, or otherwise distributed in any manner to any other party for any use other than the management of membership records for Kiwanis International or its sponsored organizations and programs. (4/99)