

Club Board Meeting – Minute Guide

The board of directors of the K-Kids club of _____.

met at _____ on _____.

The meeting was called to order by _____.

And the following board members were present:

Others present: _____

Business	Notes
Roll Call	
Club Secretaries Report	
Treasurer's Report	
Committee Chairmen Reports	
Chairman _____	
Chairman _____	

Chairman _____	
Unfinished Business	
New Business	
Club Evaluation	