

K-Kids charter presentation

OFFICERS INSTALLATION

_____ **presiding:**

Would the charter officers please stand and come forward?

You members, having been elected to the office of president, vice president, secretary, treasurer and sergeant-at-arms, are responsible for working with the club advisors to make sure club business is done.

You are to be present at all club meetings and take an active part in all club activities. Express your opinions by always thinking of the best interest of the whole club, not individual members or your personal wishes.

Sergeant-at-arms: _____, you have been elected to help maintain order at all meetings, and to help everyone have a chance to talk and listen to the discussion.

Treasurer: _____, you have been elected to help keep records on all funds of the club. By working with the faculty advisors, you will make sure that all money collected is carefully registered.

Secretary: _____, you have been elected to take minutes of each club meeting so that there is an accurate record of items and discussions. You will be asked to present minutes of the previous meeting at the start of each new meeting.

Vice president: _____, you have been elected to work with the president and help in any way needed. If the President cannot lead a meeting, you will be asked to conduct the club business.

President: _____, you have been elected to be the student leader of the K-Kids club for this year. You will preside at each club meeting. You will work with the faculty and Kiwanis advisors to plan the events of the club, and work to complete the plans.

Remember that this club is a democracy, and as the president, you should let the ideas and opinions of all members be expressed. When there is a difference of opinion, a vote should be held.

To all officers:

It is my privilege to welcome you as the charter officers of this K-Kids club. I congratulate you on your election, and know that you will always strive to do your very best to complete your responsibilities. The club's success is not based on one of you, but on all of your work. Always remember the K-Kids pledge, and your call to serve our school and community.

Closing:

Please shake the hand of each office and declare them duly installed, turning to the audience.